
Company Directors Course

Establishing director knowledge

A comprehensive and credible learning program for directors

Yanco

Monday 4 to Friday 8 June 2012



Company Directors Course

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Overview

If you're serious about a career as a director or enhancing your existing directorship knowledge, the Company Directors Course is the course for you. Developed and facilitated by directors for directors, you will learn what it takes to contribute to organisation governance while developing your directorship skills.

Established in 1975, the course is updated annually to ensure the content is relevant and up to date. What's more, it provides outstanding networking opportunities across a wide variety of industries and sectors.

Who is this course for?

Executive and non-executive directors, CEOs and senior executives who report to boards, from publicly listed, private, government and not-for-profit organisations.

How will I benefit?

This program has been designed to:

- Equip you with the knowledge you need to ensure you understand your role and the compliance issues for your board.
- Lead you beyond compliance to better understand the governance expectations and the ethical considerations for businesses.
- Help you build a better board and improve and streamline board processes.
- Focus your future strategic discussions and provide you with the knowledge and tools you need to monitor your organisation's financial performance and risk management.
- Broaden your view of directorship and provide direction to help you improve your personal performance and consequently the performance of your organisation.

Course outline

The Company Directors Course comprises 10 modules:

1. The Role of the Board and the Practice of Directorship
2. Directors' Duties and Responsibilities
3. Risk: Issues for Boards
4. Strategy: The Board's Role
5. Financial Literacy for Directors
6. Driving Financial Performance
7. The Board's Legal Environment
8. Decision Making
9. Achieving Board Effectiveness
10. Learning into Practice

Who delivers the course?

Experienced directors facilitate the Company Directors Course. Each course uses a variety of facilitators. Our facilitators are selected based on their in-depth knowledge of board environments as well as their ability to engage and connect with participants.

“ The interaction and use of case studies was superb, great real examples of the issues at hand, combined with the rich dialogue between course participants and the programme leaders this programme really does add tremendous value and insight into the role of directors in today's world of governance. ”

David Crow MAICD

British American Tobacco Australasia
Area Director

About us

Company Directors provides education, information and advocacy for company directors Australia wide, with offices in each state to cater for over 30,000 members. Our members work in diverse corporations such as small-to-medium enterprises, the ASX200 corporations, public sector organisations, not-for-profit companies, large private companies and smaller private family concerns.

As a member you benefit from access to valuable professional support, strategic briefings, quality professional development and a range of connections designed to enhance your directorship path and the effectiveness of your board.

Course details

Date

Monday 4 to Friday 8 June 2012

Time

8.30am - 4.30pm

Venue

Murrumbidgee Rural Studies Centre
2198 Irrigation Way East
Yanco

Cost

Members	\$5,850.00
Non-members	\$8,190.00

(Courses are GST exempt)

Contact

Zane whallin
t: 02 8248 8420
e: zwhallin@companydirectors.com.au

For more information on membership or the Company Directors Course visit companydirectors.com.au/companydirectorscourse

Cancellation policy

All cancellations and transfers must be advised in writing. Charges for cancellations and transfers will be applied, as stated below, to cover our fixed cost commitments and administration costs. In the event of a cancellation or transfer, all course notes must be returned prior to any refunds being provided.

More than 28 days prior to the course start date: Cancellation and transfers permitted with no charge
28-15 days prior to the course start date: Cancellations – A cancellation charge of 45% of the total course fee applies; Transfers – A transfer fee of 25% of the total course fee applies to all transfer requests (substitutes accepted up to one week prior to the program at no additional fee). If a participant transfers to another course delivery format, the difference in course fees is to be paid.

14 days or less prior to the course start date: Cancellations - no refund; Transfers - not permitted

ENROLMENT FORM

Company Directors Course

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Send your completed enrolment form to:

Zane Whallin; NSW Division
Australian Institute of Company Directors
Level 30, 20 Bond Street, Sydney NSW 2000

t: 02 8248 8420
f: 02 8248 8444
e: zwhallin@companydirectors.com.au

or enrol online at [companydirectors.com.au/
companydirectorscourse](http://companydirectors.com.au/companydirectorscourse)

Member: Non-member:

Name:

Preferred given name:

Position:

Company:

Address:

Post Code:

Telephone:

Mobile:

Email:

Member: \$5,850.00 Non-member: \$8,190.00

Payment: (Courses are GST exempt)

Places will only be reserved on receipt of payment.

I enclose a cheque in favour of the
Australian Institute of Company Directors

Or please debit my credit card account \$

If a corporate card is used, I warrant that I
am authorised to use it to pay for this course

Amex Diners Mastercard Visa
American Express is our preferred card partner.

Name on card:

Card number:

Expiry date:

I have read and understood the cancellation policy

Signature

Privacy statement

We collect your personal information to provide you with education, information (including event information) and advocacy and to provide you with other products and services of the Australian Institute of Company Directors and from providers with which we have arrangements. We also collect it for research purposes and to seek your consent to use your personal information for other purposes and, in the case of members, to administer your application and membership. If you do not provide your personal information, we may not be able to do these things. We may contact you for 12 months after cessation of your membership. We may communicate with you for these purposes by any means. This includes email which does not contain a functional "unsubscribe" facility for Communications relating to membership or the constitution of the Australian Institute of Company Directors. In respect of communications other than these we will upon request unsubscribe you from our emailing list.

We may disclose your personal information to the speakers, organisers, hosts and sponsors of events you have advised you are attending, our agents and contractors and providers of goods and services with which we have an arrangement. We may also disclose to Australian and overseas regulatory authorities the fact that you are a member, the nature of your membership and the courses you have completed, on request by such authorities. You are able to gain access to your personal information in most cases. By submitting this form, you consent to us using and disclosing your personal information and contacting you as described above, and to the transfer of your personal information overseas to administratively facilitate the above purposes. For further information refer to our website companydirectors.com.au

Disclaimer

All details of the course were correct at the time of printing. We reserve the right to make changes to the course without notice where necessary.